

**GENETIC COUNSELORS LICENSING BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 4/3/2018**

**BOARD MEMBERS PRESENT:** Heather Hussey-Johnson - Chair  
Jennifer Nicole Eichmeyer  
Thomas M Beck, M.D.  
Jack Zarybnisky, O.D.

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Maurie Ellsworth, General Counsel  
Lori Peel, Investigative Unit Manager  
Julie Eavenson, Admin. Support Manager  
Betsy Duncan, Board Specialist  
Candace Villarreal, Board Specialist

The meeting was called to order at 3:03 PM MDT by Heather Hussey-Johnson.

**INTRODUCTION**

Candace Villarreal, new board specialist was introduced

**APPROVAL OF MINUTES**

Dr. Zarybnisky made a motion to approve the minutes of 1/30/2018 and 2/12/2018. It was seconded by Dr. Beck. Motion carried.

**LEGISLATIVE REPORT**

Ms. Hall gave the legislative report. The deadline to submit proposed law changes to the Governor's Office is mid-July 2018 and the deadline to submit proposed rule changes to the Governor's Office is mid-August 2018 for the 2019 Legislative Session.

Ms. Hall covered Senate Bill 1316a, which allows respondents to collect costs and fees when they are found not to be in violation of the Boards laws and rules, passed the Senate and the House. Designated Board Members worked with the sponsors on some amendments to the bill. Of particular concern was amending the bill to include that respondents must be in compliance with a payment arrangement to renew their license. The Governor did not sign the bill but let it go into effect (7/1/18) without his signature.

Mr. Ellsworth discussed House Bill 623 regarding significant changes to the Administrative Procedures Act. The bill passed the House and was sent to the Senate Judiciary and Rules Committee. Designated Board Members sent a letter to the Chair of the Judiciary and Rules Committee Senator Patti Ann Lodge. The bill did not receive a hearing in the Senate. Now that the Legislature has adjourned, the bill is dead for this year.

## **POST CARDS REGARDING FEE CHANGES**

It was approved in a previous meeting to send a notification to all licensees regarding a fee change. The Board reviewed the post card language and it will be sent out next week.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$70,155.94 as of 3/31/2018.

## **COMPLAINTS, VOLUNTARY SURRENDER, COLLECTIONS PROCESS**

Ms. Peel covered the complaints, voluntary surrender and collections processes, regarding fees, settlements, collections and payment plans. During this discussion the Board reviewed reporting CE Violations regarding the National Practitioner Data Base Report. Ms. Eichmeyer made a motion not to report CE violations to the data base. It was seconded by Dr. Beck. Motion carried. Dr. Zarybnisky made a motion to allow the Bureau to accept offers on collections that are between 70 percent and 100 percent. It was seconded by Dr. Beck. Motion carried.

## **OLD BUSINESS**

The Board reviewed the To Do List and no action was taken.

## **EXECUTIVE ORDER**

The Board reviewed an Executive Order Comment regarding title protection and determined the comment was not a barrier to licensure and not relevant to the Executive Order. The Board also reviewed the final draft of the Executive Order response. Ms. Eichmeyer made a motion to direct Ms. Eavenson and the Board specialist to work with the Board Chair to make final updates and approve without further Board review. It was seconded by Dr. Zarybnisky. Motion carried.

## **NEW BUSINESS**

**NEXT MEETING** will be a conference call to be set up as needed.

## **CORRESPONDENCE**

Dr. Zarybnisky covered a question from a legislator regarding human cloning. It was determined that human cloning is not within the scope of practice of genetic counselors.

## **APPLICATIONS**

Ms. Eichmeyer made a motion to approve the following applications for licensure.

Pack, Jessica	GEN-80
Jensen, Kimberly	GEN-81

It was seconded by Dr. Beck. Motion carried.

Ms. Eichmeyer made a motion to approve the following applications pending receipt of documents and Board Chair Review.

901-158-005

It was seconded by Dr. Beck. Motion carried.

## **ADJOURNMENT**

Ms. Eichmeyer made a motion to adjourn the meeting at 4:27 PM MST. It was seconded by Dr. Beck. Motion carried.

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Heather Hussey-Johnson, Chair

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Jennifer Nicole Eichmeyer

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Thomas M Beck, M.D.

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Jack Zarybnisky, O.D.

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Tana Cory, Bureau Chief